

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency
Caption: Case Management and Family Based Foster Care Services
Contractor: Family Matters of Greater Washington
Contract Number: DCRL-2013-H-003F
Expiration: February 15, 2018

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701 and 1702(d).

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the following minimum need:

- (a) CFSA has a need for Case Management and Family Based Foster Care Services for children and youth that have been removed from their natural home due to abuse and/or neglect and, for those needing to be removed from their homes, ensuring a foster care placement that can effectively support children and youth in achieving their goals of safety, permanence, and well-being in accordance with the Adoption and Safe Families Act (H.R. 6893), the LaShawn A. v. Bowser Implementation and Exit Plan (Exit Plan), and the Fostering Connections to Success and Increasing Adoptions Act of 2008 (Public Law 110-351).
- (b) The Agency has a need for Case Management and Family Based Foster Care Services for those children and youth ranging in age from birth through twenty-one years of age that have been removed from their natural home due to abuse and/or neglect. The Provider of family based foster care services provides children and youth with a set of high quality services that include a safe and stable foster care placement with a structured treatment environment that fosters positive child and youth development, and proactive case management work that succeeds in achieving permanence.

3. ESTIMATED FAIR AND REASONABLE COST:

\$403,768.32

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

The Provider listed above is currently providing case management and family based foster care services to those children and youth that have been removed from their natural home due to abuse and/or neglect and, for those needing to be removed from their homes, ensuring a foster care placement that can effectively support children and youth in achieving their goals of safety, permanence, and well-being.

The proposed provider is the only entity capable of meeting the District's minimum need during the proposed period of performance. The proposed provider, previously performed services in this capacity for the District and is aware of the services to be provided. At any time a child or youth is placed in its care, CFSA is charged with protecting the children and youth from abuse and neglect and ensuring a safe permanent placement for those removed from their homes that can effectively support them in meeting their goals of well-being. These services are required to secure safe and secure settings for both children and youth, including those with special needs such as medical and mental health conditions, behavioral and emotional problems, learning disabilities, and teen parenting responsibilities.

CFSA's first priority is to place children and youth in family-based settings. However, since a child may be placed in its care at any time, CFSA cannot anticipate in advance the number of children that will need services, the particular type of family based service any one child will require, or the length of time the child will need the care.

Therefore, the use of a sole source contract for a period of 46 days and in accordance with the Adoption and Safe Families Act (H.R. 6893), the LaShawn A. v. Bowser Implementation and Exit Plan (Exit Plan), and the Fostering Connections to Success and Increasing Adoptions Act of 2008 (Public Law 110-351), the availability of choices and options to best meet the needs of those to be served.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald
Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source was published in accordance with 27 DCMR 1304.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that the [the provider listed above](#) has the necessary capacity to perform and is [the only available source that can meet the District's minimum needs](#). Accordingly, I determine that the District justified in using the sole source contract.

Date

Tara Sigamoni
Agency Chief Contracting Officer